

**Monthly report****Name: Roshana Keshav Kamble****Name of Post: Social Development Experts****Month: July 2025**

Sr. No	Date/day	Work done
1	1/7/25 Tuesday	<ul style="list-style-type: none"><li>• Contacted to All DIU, MAVIM and MSRLM team to informed them upload the shareholder and BOD list on MIS.</li><li>• Updated the google spared sheet of SDE.</li><li>• Drafted a office letter.</li></ul>
2	2/7/25 Wednesday	<ul style="list-style-type: none"><li>• Upload the activity pictures on SMART website.</li><li>• Drafted an office letter and mailed to DIU.</li><li>• Worked on Monthly report.</li></ul>
3	3/7/25 Thursday	<ul style="list-style-type: none"><li>• Updated the Social Inclusion sheet.</li><li>• Drafted an office MIS letter and mailed.</li><li>• Contacted to All DIU, MAVIM and MSRLM team to informed them upload the shareholder and BOD list on MIS.</li></ul>
4	4/7/25 Friday	<ul style="list-style-type: none"><li>• Worked on Monthly report.</li><li>• Updated the workplan and achievement sheet.</li><li>• Drafted an office letter and mailed to DIU.</li><li>• Worked on SDE review PPT.</li></ul>
5	5/7/25 Saturday	<ul style="list-style-type: none"><li>• Weekly Off</li></ul>
6	6/7/25 Sunday	<ul style="list-style-type: none"><li>• Weekly Off</li></ul>
7	7/7/25 Monday	<ul style="list-style-type: none"><li>• Worked on SDE review PPT.</li><li>• Drafted an office letter and mailed to DIU.</li><li>• Took a follow up from All DIU, MAVIM and MSRLM team and informed them to upload the shareholder and BOD list on MIS.</li></ul>
8	8/7/25 Tuesday	<ul style="list-style-type: none"><li>• Attended a Stakeholder Consultation Meeting at Devrung GramPanchayat at Bapgaon, Bhiwandi oragnised by MSAMB and SMART. To understand the concern issue of village people and gave them a solvation on same.</li><li>• MASAM team collected the 'NIVEDA' from village people.</li></ul>
9	9/7/25 Wednesday	<ul style="list-style-type: none"><li>• Worked on PPT SDE review.</li><li>• Drafted an MIS letter and mailed to DIU.</li><li>• Took a follow up from All DIU, MAVIM and MSRLM team and informed them to upload the shareholder and BOD list on MIS.</li></ul>
10	10/7/25 Thursday	<ul style="list-style-type: none"><li>• Worked on PPT SDE review.</li><li>• Drafted an MIS letter and mailed to DIU.</li><li>• Took a follow up from All DIU, MAVIM and MSRLM team and informed them to upload the shareholder and BOD list on MIS.</li></ul>
11	11/7/2025 Friday	<ul style="list-style-type: none"><li>• Worked on PPT SDE review.</li><li>• Drafted an MIS letter and mailed to DIU.</li><li>• Took a follow up from All DIU, MAVIM and MSRLM team and</li></ul>

		informed them to upload the shareholder and BOD list on MIS.
12	12/7/2025 Saturday	<ul style="list-style-type: none"> <li>Weekly off</li> </ul>
13	13/7/2025 Sunday	<ul style="list-style-type: none"> <li>Weekly Off</li> </ul>
14	14/7/2025 Monday	<ul style="list-style-type: none"> <li>Worked on PPT SDE review.</li> <li>Drafted an MIS letter and mailed to DIU.</li> </ul>
15	15/7/2025 Tuesday	<ul style="list-style-type: none"> <li>Worked on PPT SDE review.</li> <li>Drafted an MIS letter and mailed to DIU.</li> <li>Took a follow up from All DIU, MAVIM and MSRLM team and informed them to upload the shareholder and BOD list on MIS.</li> </ul>
16	16/7/25 Wednesday	Facilitated a one-day training workshop on the Social Management Framework for Directors and Shareholders of Thane-based Community-Based Organizations (CBOs), organized by Thane DIU at the JDA office.
17	17/7/25 Thursday	<ul style="list-style-type: none"> <li>Worked on PPT SDE review.</li> <li>Drafted an MIS letter and mailed to DIU.</li> <li>Took a follow up from All DIU, MAVIM and MSRLM team and informed them to upload the shareholder and BOD list on MIS.</li> </ul>
18	18/7/2025 Friday	<ul style="list-style-type: none"> <li>Worked on PPT of 'मा.कृषि मंत्री आढावा बैठक ३१ जुलै २०२५'.</li> <li>Drafted an MIS letter and mailed to DIU.</li> </ul>
19	19/7/2025 Saturday	<ul style="list-style-type: none"> <li>Weekly Off</li> </ul>
20	20/7/2025 Sunday	<ul style="list-style-type: none"> <li>Weekly Off</li> </ul>
21	21/7/2025 Monday	<ul style="list-style-type: none"> <li>Drafted an MIS letter and mailed to DIU.</li> <li>Took a follow up from All DIU, MAVIM and MSRLM team and informed them to upload the shareholder and BOD list on MIS.</li> </ul>
22	22/7/2025 Tuesday	<ul style="list-style-type: none"> <li>Worked on PPT of 'मा. कृषि मंत्री आढावा बैठक ३१ जुलै २०२५'.</li> <li>Drafted an MIS letter and mailed to DIU.</li> </ul>
23	23/7/2025 Wednesday	<ul style="list-style-type: none"> <li>Drafted a letter to Rajratan CBO to complete the Social Inclusion objective of there CBO for getting 3<sup>rd</sup> trench and mailed to same.</li> <li>Worked on PPT of 'मा. कृषि मंत्री आढावा बैठक ३१ जुलै २०२५'.</li> <li>Took a follow up from All DIU, MAVIM and MSRLM team and informed them to upload the shareholder and BOD list on MIS.</li> </ul>
24	24/7/2025 Thursday	<ul style="list-style-type: none"> <li>Updated the google sheet of Social Inclusion sheet-1.</li> <li>Worked on PPT of 'मा. कृषि मंत्री आढावा बैठक ३१ जुलै २०२५'.</li> <li>Took a follow up from All DIU, MAVIM and MSRLM team and informed them to upload the shareholder and BOD list on MIS.</li> </ul>
25	25/7/2025 Friday	<ul style="list-style-type: none"> <li>Worked on PPT of 'मा. कृषि मंत्री आढावा बैठक ३१ जुलै २०२५'.</li> <li>Updated the google sheet of Social Inclusion sheet-1.</li> </ul>
26	26/7/2025 Saturday	<ul style="list-style-type: none"> <li>Saturday</li> </ul>
27	27/7/2025 Sunday	<ul style="list-style-type: none"> <li>Sunday</li> </ul>
28	28/7/2025 Monday	<ul style="list-style-type: none"> <li>On Leave</li> </ul>

29	29/7/2025 Tuesday	<ul style="list-style-type: none"> <li>• Sent a reminder letter to Swami Mavali FPC, Thane to complete the Social Inclusion objective of their CBO for getting 3<sup>rd</sup> trench and mailed to same.</li> <li>• Worked on PPT of 'मा. कृषि मंत्री आढावा बैठक ३१ जुलै २०२५'.</li> <li>• Checked the shareholder list and BOD list on MIS.</li> </ul>
30	30/7/2025 Wednesday	<ul style="list-style-type: none"> <li>• Worked on PPT of 'मा. कृषि मंत्री आढावा बैठक ३१ जुलै २०२५'.</li> <li>• Updated the google sheet of Social Inclusion sheet-1.</li> </ul>
31	31/7/2025 Thursday	<ul style="list-style-type: none"> <li>• Worked on Monthly report of July 2025.</li> <li>• Updated the google sheet of Social Inclusion sheet-1.</li> <li>• Checked the shareholder list and BOD list on MIS.</li> </ul>

  
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